

REQUEST FORM - BID DOCUMENTS

Project Name: Morrow Mountain Boathouse & Shoreline Improvements

Instructions:

Complete the following information and fax or email this form along with a copy of your deposit check to Smith Sinnett Architecture at (919) 781-3979, (kobrien@smithsinnett.com). Make checks payable to Smith Sinnett Architecture in the amount of \$150.00.

Company Name: _____

Company Type: _____
(General Contractor, Plumbing, Mechanical, Electrical, Other: _____)

Physical Address: _____

Mailing Address: _____

Phone Number: _____

Fax Number: _____

Contact Person: _____

Email Address: _____

(Addenda will be emailed to the given address)

No. of Requested Sets: _____ Deposit Amount: _____

Mail deposit check to:

Smith Sinnett Architecture
Attn: Kelly O'Brien
4600 Lake Boone Trail, Suite 205
Raleigh, NC 27607

Bidders submitting company checks shall be advised that the checks will be deposited by the Architect in a special account and refunds will be made by check from that account. The full deposit will be returned to those submitting a bona fide proposal, provided complete Contract Documents returned to the Architect in good condition within (10) ten days after the opening of bids. A complete set of Contract Documents is to include, but not limited to, the Project Manual, Addendums and Drawings.

For information regarding bid opening, refer to the Project Manual "Notice to Bidder" or contact our office at (919) 781-8582 or rcarmac@smithsinnett.com or fjernigan@smithsinnett.com.

